



Multan College of Nursing

Southern Bypass Jahangirabad Multan

Admission Form for Post RN BSc Nursing Program

Name										Photo
Father's Name					Father's occupation					
Guardian's Name					Guardian occupation					
Date of Birth					Gender		Religion		Nationality	
Contact No.					Email ID					
C.N.I.C						-				
Address:										
Mailing Address:										
Person to Notify in case of Emergency										
Name			Occupation			Relationship			Contact No.	
Address:										

Academic Record (Please Attach the attested copy of result cards/mark sheets etc)

Examination	Year	Roll no	Grade/percentage	Board/university	Major Subject
Matric					
F.A/ F.Sc					
B.A/B.Sc					
M.A/M.Sc					
Others					

Professional Records (Attach the attested copy of diploma/detail mark sheets)

Examination	year	Roll no	Grade/Percentage	Board/University

Professional Experience (Attach experience certificate)

Sr No.	Organization	Job Title	Main Assignment	From	TO

Instruction/Regulations Regarding Admission:

Only prescribed printed admission forms will be entertained.

Incomplete admission form shall not be processed.

Candidates are advised to write their address clearly and in a legible handwriting.

Copies of documents required

- Academic Certificates
- Professional certificates
- Experience certificates
- C.N.I.C
- Domicile
- Recent 5 passport size photograph
- NOC (if required)

Affidavit: (To be Produced on RS. 50 Stamp Paper)

I _____ S/o, D/o _____

Solemnly declare that:

Information given in admission form is true to my knowledge. I have studied/read all the rules and condition thoroughly before filling in the admission form.

I will abide by the institution/University/PNC rules & regulation circulated form time to time, & shall bear the complete responsibility of any disciplinary action taken against me.

Date _____

Applicant's Signature _____

Office Use Only		
Admitted/Not Admitted	Enrollment No.	Remarks

Principal's Signature: _____

Multan Medical Dental & Nursing College





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Acknowledgement

All praises for Almighty Allah who gave us the courage and opportunity to start College of Nursing in with the view to nurture nurses competence in providing holistic nursing care in variety of health care setups. We strive out to provide best conductive environments for learning in Multan College of Nursing.

This prospectus is in line with the rules and regulation of Pakistan Nursing Councils, Islamabad and University of Health Sciences, Lahore. These rules are binding for all the students who intent to apply for admission in post RN BSCN education in Pakistan.

MESSAGE FROM IMTIAZ RASUL CHAUDARY.

Chief Executive

Avicenna once said, “The extraordinary faith put in oneself and in one’s Creator as one takes the very first step for a new journey, shall mark itself as a milestones to one’s eternal glory.”

This was my vision and that of my team to provide quality nursing education to the students at Multan College of Nursing Multan.

It is indeed matter of immense pleasure to welcome applications for the 1st batch with a mission to impart profound quality nursing education.

In consonance with the vision of the Government to extend healthcare to all segments of society and groom best quality nursing professionals, Multan College of Nursing has responded positively to this national cause. We have taken the pledge to keep serving this noble mission and prove our credentials as a beacon so that our nation reposes its full confidence in our commitment to excellence.

Besides providing quality education, based on modern teaching techniques, I am sure the college shall also develop a strong spectrum of research oriented activities. My advice to the students as well as faculty alike is to leave no stone unturned to keep on bringing laurels to themselves and to this institution.

I wish the best of luck to all those who are associated with this project for the fulfillment of this realized dream.



**Imtiaz Rasool Ch.
Chief Executive
Multan College of Nursing,
Multan.**

MESSAGE FROM DR. ARIF SAEED

Principal



By the Grace of Almighty ALLAH, Multan College of Nursing has taken the initiative to start Post RN BscN classes.

Nursing profession is noble as well as challenging. To be successful and undaunted, one should be adequately equipped with the knowledge, skill and attitude to meet the rising expectations of society. Hence, it can hardly be overemphasized that the objective of nursing profession is an achievement of highest level.

I extend my heartiest support to all the components involved in the development of this glorious institution in terms of quality nursing education.

**Dr. Muhammad
Arif Saeed
Principal
Multan College of Nursing,
Multan.**

RESOURCE PERSON



Mr. Imran Rasool (Director)

Phone number: 92-300-8764777
92-321-6352979

I wish a great success to Multan College of Nursing.

The charges for the prospectus and application form are Rs.1,000/- to be deposited in cash at the admission office counter in person. Requests by mail shall be accompanied by a bank draft/pay order of Rs.1,300/-made out of Multan medical, dental and nursing college, Multan in a self addressed envelope.

- Cheques and postal orders are not acceptable. Please do not send cash with postal requests.
- Application may be sent Complete in all respects to the admission office during office timings.
- Applications without application fee shall not be entertained and are non refundable.
- The final list of selected and waiting candidate will be displayed at the Notice board of college of nursing.
- Selected candidates will provide an undertaking that they will not involve in any political and sectarian activities.
- No T.A/D.A will be admissible for interview/test.
- Prospectus available from 06-05-2013
- Last date of submission of application 15-05-2013
- Test / Interview 17-05-2013
- Payment of Fee 20-05-2013
- Commencement of classes 21-05-2013

RATIONALE FOR POST RN BScN 2 YEARS DEGREE PROGRAM

In today's complex health care system, nurses require a wide range of knowledge and skills to keep pace with the increasing complexity of the health care system. It is the only degree program that furnishes nurses with the advance concepts in nursing, enables them to practice on a continual basis to ensure quality care.

Keeping in mind the importance of university of health sciences / BScN and paradigm shift of diploma program to degree program it is a great endure of the Pakistan Nursing Council and Government of Pakistan. Internationally this change has already been taken place almost fifty years ago. The Post RN BScN is designed to prepare nurses who can provide evidence based practice a critical thinkers and leaders in the preventions of illness and promotion of health in the hospital as well as in the community. Baccalaureate nurses will bring changes in nursing practice to meet emerging health needs. Graduates of this program will have the educational foundation to pursue advanced study such as the Master's degree and Ph.D.

PHILOSOPHY

In accordance with PNC/UHS

We believe that people are individuals of innate worth and dignity. They have spiritual biological social and psychological needs and have the right to pursue the highest level of health care and quality of life achievable for themselves and their communities. Our commitment to serve humanity and helps them to develop a code of ethics which directs their positive attitude and activities towards others.

People influence and are influenced by their environment. The environment is composed of factors which dynamically affects community. Society, one of the factors is made up of communities in which people are closely connected through similar interests and needs. Communities generally share similar institutions values beliefs and morals but may have diverse and complex health care needs. The family which is the basic structure within a community provides psychological and material support to assist its members to live within the society.

Health describes the human condition through a continuum from wellness to illness, this continuum is reflected in the extent to which individual families and communities are able to recognize and meet their needs, thus contributing to an acceptable quality of life. Primary health care forms an integral part of the country's health care system. It acts as nucleus, and enhances overall socio economic development of the country.

VISION

Keeping in view our philosophy, our goals are:

- Prepare competent, educated nurses with appropriate and advance knowledge, highly skilled and attitude and with clinical competencies.
- Enable nurses to meet the future challenges, including changes confronting the health care in 21st century.
- Adhere to an established pattern of professional practices within the professional, religious, cultural, legal and ethical boundaries of Pakistan.
- Develop effective communication skills while dealing with peers patients family's, communities and other professionals.
- Initiate a leadership role in the planning, implementation, evaluation of individual, family and community health care.
- Maintain a safe and healthy environment for the prevention of the disease, promotion and maintenance of the health.
- Provide information, counseling and health education to individuals, families and communities.
- Participate in screening, case identification and management of common miner illness/ injuries.

Management board

Chief Executive

Imtiaz Rasul Chaudhary



Coordinator

Miss. Balqees Akhtar
Post RN BS.cN, RN, RM,



Principal

Dr. Muhammad Arif Saeed



Director

Mr. Imran Rasool



NURSING INSTRUCTORS

Ms. Aasma Safdar
Post RN BS.c N, RN, RM



Ms. Nasira Shabbir
Post RN, BS.c R.N., R.M., L.H.V



Ms. Shagufta Rose,
Post RN BS.c N, RN, RM,



Ms. Madiha Mukhtar
Post RN BS.c N, RN, RM,



Ms. Asma Noreen
Post RN. BS.c N, R.N., R.M., L.H.V



Mr. Abdul Touseef,
RN, BS.c
Post RN Specialization
(Community Health Nursing)



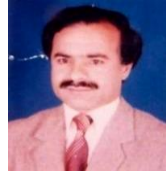
VISITING FACULTY

Applied sciences;

Dr. Zabta ch

Bio chemistry

Ph.D (Bio-Chemistry)



Dr. Nazish Mazari

Microbiology

MBBS, FCPS



Bioststistics

Zara Zafar

M.Sc. Statistics

Computer skills

Mr. Amir Raza

MCS



English

Mrs. Ali

M.A. English

Mrs. Sadia Zafar

M.Sc. Applied Psychology

Dip. In Clinical Psychology



ACADEMIC PROGRAM

Post RN BS.c N (Bachelor of science in nursing) 2yrs degree program

This is 2 yrs degree program leading to eligibility licensure as registered nurses and achievement in bachelor's degree in nursing.

This program enable nurses to utilize critical nursing when providing care to the patients and participate as change agent in nursing practice and education in health care system.

ADMISSION CRITERIA

- Age limit(40 yrs) Good Health & Physique
- Diploma in General Nursing
- Diploma in midwifery
- PNC registration of general nursing and midwifery
- 2 years minimum Clinical Experience
- Score in the entry test up to 60%
- Score in Interview 40%
- 10% for male students & 40 % female.

NOTE

- Admission criteria is in accordance with the rules and regulations imposed by PNC and university of health sciences.
- Interview will be conducted on the date and time decided by the management of Multan Medical Dental and Nursing College, Multan.
- In case of non availability of male candidates opportunity will be provided to female students.

CONTESTED DECISION

- In all matters pertaining to the selection of student, fee, evaluation of pedagogical performance, discipline and students affairs.
- The recommendations of selection committee will be final.
- Admission committee may refuse to select any candidate on sound reasons.

POST RN BS.c N PROGRAM SYLLABUS

1ST PROFESSIONAL

1. Basic and applied sciences
 - Bio chemistry
 - Physics
 - Microbiology
2. Global health
 - Trends and issues in nursing
 - Nursing Ethics
3. Advance concept in nursing;
 - Health Assessment
 - Patho-Physiology
 - Advance concept in clinical nursing
4. Research
 - Biostatistics
 - Nursing research
5. Teaching and learning
 - Classroom learning and evaluation
 - Clinical teaching and evaluation
6. Computer skills
7. Communication skills(English)
8. Self directed learning.

2nd Professional

1. Mental health nursing
2. Nursing management
 - Leadership and management
 - Professional development
4. Community health
 - Community health nursing
 - Reproductive health
 - Applied nutrition
5. Clinical practicum (Electives in nine different specialties)
6. Communication skills
7. English
8. Self directed learning

POLICIES FOR POST RN 2 YEARS DEGREE PROGRAM (BSc.N)

ACADEMIC POLICIES AND PROCEDURES

1. The presence of all the selected candidates is compulsory for orientation on given date & time.
2. Every student will be provided an identification card with a photo attested by the Principal.
3. Penalty of Rs. 200/- will be imposed in case of lost/stolen of identification card.
4. Class schedules will be displayed on the bulletin board.
5. The college will remain open from Monday to Saturday between 8:00 am to 2:00 pm.
6. It is the responsibility of students to attend theoretical and clinical sessions to avoid missing of class notes, assignments and tests.
7. Students must be present in their classroom 10 minutes prior to beginning of Lecture. Students will not be allowed to enter the Lecture hall if late more than 10 minutes.

ATTENDANCE POLICY

According to PNC/HEC /UHS rules learner / students are expected to maintain 85% overall attendance in all the classes and have to pass all the internal test including sendups by scoring 50% Marks.

STUDENT'S DISCIPLINARY RULES.

1. Students are expected for respect of their teachers, staff and class fellows.
2. The students are expected to behave in a disciplined manner.
3. The students are required to abide by a code of ethics and disciplinary rules mentioned in prospectus.
4. The name of the students who remain absent continuously without any intimation for a period of two weeks will be struck off from the college.

ADMISSIBLE LEAVES/HOLIDAYS

1. All Gezatted public holidays notified by the Govt. of Punjab
2. Leave for extraordinary reasons must be obtained from principal only and the instructors concerned must be informed before the assigned class.
3. Students in the Clinical areas will be strictly monitored by the respective instructor.

TEACHING AND LEARNING STRATEGIES

TEACHING / LEARNING FACILITIES

Teaching and learning facilities are available such as;

1. Well furnished library with latest edition of books.
2. Audio-visual aids including mannequins, slides, charts, modules, computers & internet facility related teaching and research presentation.
3. For clinical experience, services will be utilized of various institutions / hospitals in Public sector or Private sector.
4. The skills lab. / Learning resource centre provide opportunities for teaching and learning through access to multimedia technology.

LIBRARY RULES AND REGULATIONS

Library will remain open during college hours. Library cards will be issued by the librarians

1. Silence must be maintained in the library.
2. Visitors are not allowed in the library.
3. Reference books, magazines, newspapers, government documents journals will not be issued to students.
4. Books will be issued to students for 3days and to teaching staff for 1 week only.
5. No book will be issued more than two consecutive terms.
6. Maximum one book can be issued to a student at a time.
7. The books kept over and above the specified time will be charged fine Rs. 10 / day.
8. In case of loss/damage to a book issued, the concerned will have to replace the book or to pay the cost involved.
9. Personal baggage, food and beverage are not allowed, only stationary box is permissible in the library.
10. Books taken from the shelves must be kept on the proper place after reading.

EXAMINATION & EVALUATION SYSTEM

1. Academic progress of the students will be made on the basis of continuous internal assessment.
 - ⊗ The pass marks in each subject are 50% for theory & clinicals.
 - ⊗ Classroom and clinical performance will be evaluated according to above mentioned criteria. Students will be informed of their progress through periodic meetings with the instructors.
 - ⊗ Students are encouraged to do self-evaluation.
 - ⊗ Students will be assessed throughout the course, evaluation from side to side by diversity of techniques; such as continue assessment tests (CAT), written assignments, oral presentations, practicals, and projects etc.
 - ⊗ Theory and clinical practice are integrated and crucial; students must demonstrate both theoretical & clinical competence.
2. Examinations will be held as per scheduled issued by University of Health Sciences, Lahore.
3. A candidate who fails in 1st year examination in three consecutive chances, first year examination shall cease to become eligible for further post Rn(B.SC. Nursing Degree Program) in Pakistan.
4. A candidate who fails in second year examination in three consecutive chances availed or un-availed after eligible for second year examination shall cease to become eligible for Post Rn B.SC.Nursing Examination.

CODE OF CONDUCT

1. Students are required to abide by the rules and regulations of College.
2. The College expects and demands honesty from students.
3. Unethical behavior during examinations or elsewhere will result in irrevocable dismissal from the College, and will be treated as serious social misconduct.
4. Strikes are strictly prohibited. The defaulter will be black listed/terminated from the programme.
5. The admission can be withdrawn in case of following deficiencies/irregularities.
 - i. Class or clinical attendance of less than 85%.
 - ii. Failure to meet the academic standards of the College.
 - iii. Fails to abide by the rules and regulations of the College and hostel.
 - iv. Any conduct which is judged unsatisfactory, illegal or immoral ,such as:-
 - i. Submitting false evidence,
 - ii. Stealing,
 - iii. Willful destruction of equipment, furniture or property.
 - iv. Physical violence against other students, faculty or staff, or patients.
 - v. Use of drugs, possession and use of weapons.
 - vi. Violation of the civil rights of others, disturbances.
 - vii. Nonpayment of fee without valid reasons.

Dress Codes

All the students are required to wear white overall during lectures with formal dressing.
Uniform recommended by Pakistan Nursing Council is mandatory during clinical.

NURSING ETHICS

1. There are many practical applications of ethics in daily nursing practice. Since nursing is the profession to which each of us should be proud to belong. Nursing ethics are developed and obeyed to uphold the professional standards. When a nurse fails to maintain a professional attitude/dignity, it brings dishonor to the institution as well as nursing profession.
2. To an average observer it makes difference, whether a person is professionally educated as a nurse or an aid/attendant. The central idea of bioethics is that moral decision making in healthcare should be guided by four principles;
 - i. **Autonomy**; the rights of individuals to decide on the best course of action for them, is a cornerstone of nursing practice.
 - ii. **Beneficence**; Means that ethical behavior must “do well”.
 - iii. **Nonmaleficence**; “Do No Harm”.
 - iv. **Justice**; Suggests that ethical behavior is a conduct that treats people equitably.
3. Patient’s privacy, confidentiality, and safety should be the priority for a nurse whenever necessary in accordance with good judgment and common sense.

COMMITTEES

Selection Committees

- | | |
|---|-------------|
| 1. Chief Executive | Chairperson |
| 2. Principal / Representative of MMDNC. | Member |
| 3. Director Finance Representative of MMDNC | Member |
| 4. MS/Representative of MMDNC | Member |
| 5. Nursing Instructor , MCON | Member |

Terms of References

- i. Selection Committee will be responsible for the admission process and final selection of the candidates.
- ii. Selection committee's recommendations will be final.

Education & Research Committee

- | | |
|------------------------|-------------|
| 1. Chief Executive | Chairperson |
| 2. Principal | Member |
| 3. Nursing Instructor | Member |
| 4. Clinical Instructor | Member |

Terms of References:

- i. Continue Education Programme.
- ii. Conduction of educational workshop, conferences and seminars for nurses.
- iii. Preparation of research papers, research proposal for the development of nursing profession.
- iv. Review of the academic affairs and to improve teaching/learning activities for students.
- v. Preparation and setting of multiple-choice question (MCQ,s.Bank), conduction of examination and evaluation of the method of examination.

Disciplinary Committee for Minor Infraction

- | | |
|---------------------------------|-------------|
| 1. Chief Executive | Chairperson |
| 2. Principal | Member |
| 3. Nursing Instructor | Member |
| 4. Two students Representatives | Member |

Terms of References:

In disciplinary cases an explanation is to call, if found guilty the written warning will be given in minor cases.

MINOR INFRACTIONS / OFFENSES

- i Minor infraction/ Offenses include irregularities, absenteeism, defamation and institution, for example blackmailing in news papers, negative projection of nursing, plagiarism, breaking rules damage of property etc.
- ii For minor infraction three written warnings will be issued, if there is no improvement then the case will be treated as a major infraction.

DISCIPLINARY COMMITTEE FOR MAJOR INFRACTION

- | | |
|--|-------------|
| 1. Principal College of Nursing. | Chairperson |
| 2. Professor / Representative of MMDNC. | Member |
| 3. M.S/Representative of Ibn-e-Siena HC & EF | Member |
| 4. Nursing Instructor, College of Nursing Multan | Member |

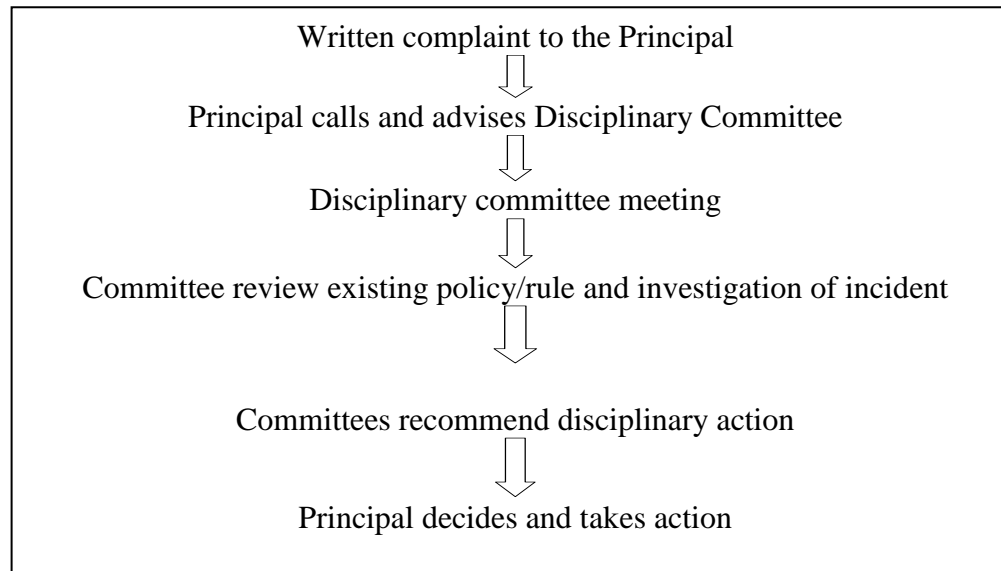
Terms of References

This Committee would help for maintaining discipline by adopting procedures as mentioned in prospectus. The inquiry will be held under Pakistan Nursing Council rules.

MAJOR INFRACTIONS/ OFFENSES

1. Major infractions/ offenses include theft, malpractice , strikes , involvement in politics, unethical attitude with patients & colleagues , drug addiction, suicide attempts , medication errors, cheating in examination, sexual abuse etc.
2. For major offenses the Disciplinary Action Committee would adopt the following procedure.

DISCIPLINARY PROCEDURE



Final decision of penalty could be either:-

- i Putting six months back in the programme.
- ii Termination from the programme.
- iii Black listing from respective programme.

Fee structure

<u>1st Year</u>			<u>2nd Year</u>		
1	Admission fee	50,000/-	1	Monthly Tuition fee + Science lab charges + Skill lab charges	18,000/-
2	Monthly Tuition fee + Science lab & Skill lab charges	18,000/-	2	Enrollment fee	1,500/-
3	Enrollment fee	1,500/-			
4	UHS Registration fee	1,500/-			
5	Security deposit refundable	5,000/-			