



(Dental Section) Multan Medical and Dental College

Assessment Policy (Traditional)

All faculty and staff involved in administering and supervising examinations and assessments are responsible for:

- Ensuring adherence to assessment procedures.
- Conducting examinations and assessments under conditions that are consistent and fair to all students.
- This assessment policy applies to all students of traditional system at Dental Section (MMDC)
- Utilize a variety of assessment methods to evaluate different competencies.
- Maintain high standards of fairness, consistency, and transparency in assessments.

Pre-Examination Phase (Term)

1. Paper formatting and Compilation

Subject specialists are responsible for preparing (formatting+ Compilation) of examination papers as per the assessment policy of UHS (weightage + content)

2. Paper analysis

The finalized theory paper will undergo pre-hoc analysis by the Subject Specialist and educationist to ensure content validity, alignment with learning objectives, and compliance with examination standards. mmdcexams@gmail.com

3. Paper Printing

The printing of finalized theory paper after compilation will be the responsibility of Student affairs under supervision of faculty member of that particular subject.

4. Date-sheet

Date-sheet for exam will be shared by the Department of Dental Education

5. Bubble and answer sheet

Bubble and answer sheets will be provided by the dental education department.

6. Venue Finalization

The suitable venue will be allocated for the block exam in coordination with the admin by the department of dental education.

7. Invigilation Duties

The subject department will be responsible for invigilation of their paper.

Post-Examination Phase

- **MCQs Marking and result compilation**

The MCQ answer sheets will be evaluated using an OMR (Optical Mark Recognition) machine. After OMR processing, the marked answer sheets and OMR-generated results will be forwarded to the department concerned for finalisation. The result will be prepared and approved based on the post-examination analysis. Following finalisation, the result will be sent to DDE, the Department of Dental Education will display the results through the designated official channel.

- **Conduction Plan for Practical Examination**

Subject Specialists are responsible for preparing the OSPE, OSCE and structured OSVE station of their practical examination

The assessment and evaluation of the students shall be carried out according to the following criteria:

1. INTERNAL ASSESSMENT

Internal Assessment will have a weight age 10% which is **20 marks** in annual examination and the student will be evaluated internally by:

- i. Class tests
- ii. Maintenance of Logbooks of Clinical Rotation
- iii. Class participation during lectures and demonstrations
- iv. Attitude and behavior of students throughout academic year
- v. Term Examination
- vi. Participation in Research.
- vii. Send-up

2. Class Tests

- a. Class Test will be conducted after completion of every chapter. Assessment tools will be MCQs, OSPE, OSVE and OSCE

3. Final Send-Up Examination

Final Send up Examination will be held at the end of completion of all three terms for complete evaluation before appearance in UHS examination and will be conducted as per Examination Paper Format comprising of Written Theory, Viva/ OSPE.

POLICY FOR ATTENDANCE

According to university of health sciences **75% attendance is mandatory** for the eligibility to sit in the UHS annual examination.

Eligibility:

In order to be eligible to appear in UHS Examinations it is compulsory for the student to achieve at least:

- 75% attendance in each Term
- 50% marks in each Term and passing Send Up Examination

Domain	Assessment tools
Knowledge	MCQs, Viva
Skills	OSPE, OSCE
Attitude	Logbook

Appeal Mechanism for Results

- Students can apply for rechecking results (term exam) within two working days of the result declaration
- The application will be submitted to the Department of Dental Education and will be approved by the principal MMDC.
- Applications received after that will not be entertained.
- No fees will be charged for rechecking
- The recounting will only be done in the presence of subject head and HoD dental education.
- Response after the appeal of the result rechecking will be declared within one week.
- The rechecking of professional exam will be according to UHS policy.


Principal
Multan Medical & Dental College
Multan